

## **UPTON BY CHESTER ROYAL BRITISH LEGION**

### **FUNCTION ROOM HIRING CONDITIONS**

1. No booking will be confirmed until a Security deposit of £100.00p has been paid. The official receipt for the deposit shall be taken as confirmation of the booking.
2. The security deposit will be returned provided that there is no disorder, damage and the premises are left clean and tidy. If not, the cleaning costs and repairs will be deducted from the deposit.
3. The hall will not be hired out to persons under 21 years of age.
4. Should the hirer cancel the booking less than 6 weeks before the event, the security deposit will be forfeited. It is accepted that in booking with us, you have obtained the appropriate authority to do so if booking is on behalf of other associations, organisations or individuals.
5. Any building defect or problem identified during the hire period must be notified to the management immediately.
6. Should it be deemed necessary for security personnel to be present for the event, then the hirer shall be responsible for the costs.
7. The hirer shall not consume any alcohol that has not been purchased on the premises unless with the permission of the management.
8. Smoking is not permitted inside the premises or outside the Emergency exits. E -cigarettes are permitted.
9. The Owner hereby notifies the hirer that the premises are surveyed by C.C.T.V.
10. No bolts, nails, tacks, screws, hooks etc shall be driven into any part of the function room .

**I HAVE READ THE ABOVE CONDITIONS AND AGREE TO ABIDE BY THEM.**